

STATE OF MICHIGAN
IN THE 43RD JUDICIAL CIRCUIT COURT

ADMINISTRATIVE ORDER 2014-1

APPOINTMENT OF JUVENILE ATTORNEY REFEREE

This administrative order is issued in accordance with Michigan Supreme Court Administrative Order 2009-6, effective January 1, 2010. In accordance with MCL 712A.10 and MCR 3.913, and upon approval of the State Court Administrative Office (SCAO),

IT IS ORDERED:

1. The chief judge of the 43rd Judicial Circuit Court appoints Melissa M. Sytsma as attorney referee. The referee's contact information is:

Name	Melissa M. Sytsma
Bar Number	P64401
Court Address	60296 M-62, Room 3
	Cassopolis, MI 49031
Phone Number	269-445-4436
E-mail Address	melissas@cassco.org

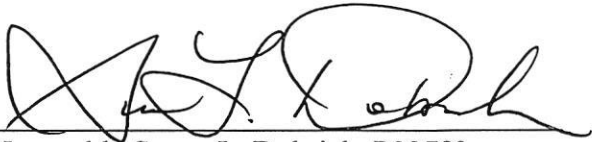
It is the responsibility of the referee to notify the State Court Administrative Office of changes in the individual's contact information during the course of the appointment.

2. Melissa M. Sytsma:
 - a. Will serve at the pleasure of the chief judge of the Circuit Court and the presiding judge of the Probate/Family Court.
 - b. Has taken the constitutional oath of office.
 - c. Is licensed to practice law in Michigan.
3. Referee Melissa M. Sytsma is authorized to perform the following duties pursuant to MCR 3.913 and MCL 712A.10:
 - a. Conduct a preliminary inquiry or preside at hearings under the Juvenile Code, MCL 712A.1, et. seq., and make recommended findings and conclusion except for those hearings specified in MCR 3.912(A), which include the following:
 1. a jury trial;
 2. a waiver proceeding under MCR 3.950;
 3. the preliminary examination, trial, and sentencing in a designated case;

4. a proceeding on the issuance, modification, or termination of a minor personal protection order.
- b. In conducting hearings, a referee shall do all of the following:
1. Administer oaths and examine witnesses;
 2. If a case requires a hearing and the taking of testimony, make a written signed report to the judge containing a summary of the testimony taken and a recommendation for the court's findings and disposition.
- c. In addition, an attorney referee may issue an interim ex parte placement order under MCR 3.963(B).

Effective Date: December 16, 2013

Dated: 1-2-14


Honorable Susan L. Dobrich, P32783
Chief Judge

Dated: 1-2-14


Honorable Michael E. Dodge, P22836
Chief Judge Pro Tempore

Zimbra

carolb@cassco.org

Fwd: C43 2014-01 Appointment of Juvenile Attorney Referee Melissa Sytsma - Approved

From : Naomi Criswell <naomic@cassco.org>

Fri, Jan 10, 2014 05:02 PM

Subject : Fwd: C43 2014-01 Appointment of Juvenile Attorney Referee Melissa Sytsma - Approved**To :** Carol Bealor <carolb@cassco.org>

From: "Region5 Info" <region5-info@courts.mi.gov>**To:** karenm@cassco.org, naomic@cassco.org, sued@cassco.org**Cc:** "Region5 Info" <Region5-Info@courts.mi.gov>**Sent:** Tuesday, January 7, 2014 9:48:38 AM**Subject:** C43 2014-01 Appointment of Juvenile Attorney Referee Melissa Sytsma - Approved

C43 2014-01 Appointment of Juvenile Attorney Referee Melissa Sytsma - Approved
Rescinds C43 2013-06

This is to advise that we have reviewed the above referenced administrative order and find that it conforms to the requirements of MCR 8.112(B). This order is being accepted and filed until advised by your court of any change.

Jill Booth
Region V Administrator
P.O. Box 30048
Lansing, MI 48909
517-373-8679

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