

STATE OF MICHIGAN  
4th DISTRICT COURT

60296 M-62, Suite #10

Cassopolis, MI 49031

(269) 445-4424

HON. STACEY A. RENTFROW, Judge

(269) 445-4415

NANCY L. BROWN, Court Administrator

(269) 445-4413/nancyb@cassco.org

SANDRA M. OLSON, Probation Officer

(269) 445-4476

MICHAEL ANDERSON, Probation Officer

(269) 445-1148



Traffic Division (269) 445-4430

Criminal Division (269) 445-4477

Civil Division (269) 445-4426

Collections Officer (269) 445-4424

Assignment Clerk (269) 445-4415

Bailiff (269) 445-4429

Facsimile (269) 445-4486

Probation Facsimile (269) 445-1152

Administrative Order 2009-5

**APPOINTMENT OF NON-ATTORNEY MAGISTRATE**

In accordance with Administrative Order 2009-6, effective January 1, 2010, and MCL 600.8501 and 600.8503, and upon approval of the State Court Administrative Office (SCAO),

**IT IS ORDERED:**

1. The Judge of the 4th District Court appoints Sandra M. Olson as magistrate with the approval of the Cass County Board of Commissioners. The magistrate's contact information is:

Name:	Sandra M. Olson
Court Address:	60296 M-62, Cassopolis, MI 49031
Phone Number:	269-445-4476
E-mail Address:	sandyo@cassco.org

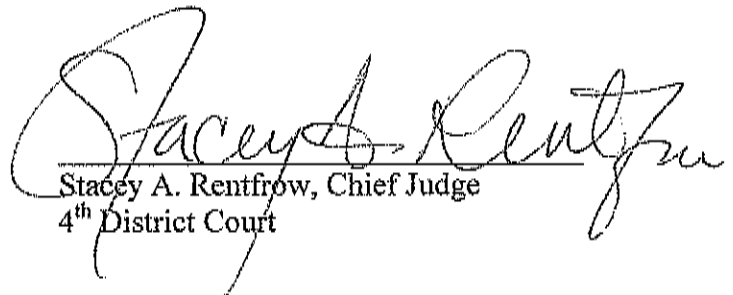
2. Sandra M. Olson:
  - a. Is a registered elector in the county.
  - b. Will serve at the pleasure of the Judge of the District Court.
  - c. Has taken the constitutional oath of office.
  - d. Has filed a performance bond in the amount of \$50,000 with the Cass County Treasurer and Chief Judge.
  - e. Has completed a training course in traffic law adjudication and sanctions given by SCAO.
3. Magistrate Sandra M. Olson is authorized to perform the following duties:
  - a. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts or parts of acts, or local ordinances substantially corresponding to the following acts or parts of acts, if the maximum permissible punishment does not exceed 90 days in jail, a fine, or both: [MCL 600.8511(a)]
    - 1) SPORT FISHING, part 487 of the natural resources and environmental protection act, MCL 324.48701 to 324.48740;

- 2) WILDLIFE CONSERVATION, part 401 of the natural resources and environmental protection act, MCL 324.40101 to 324.40119;
  - 3) MARINE SAFETY, part 801 of the natural resources and environmental protection act, MCL 324.80101 to 324.80199;
  - 4) MOTOR CARRIER ACT, MCL 475.1 to 479.43;
  - 5) MOTOR CARRIER SAFETY ACT, MCL 480.11 to 480.25;
  - 6) DOG LAW OF 1919, MCL 287.261 to 287.290;
  - 7) MICHIGAN LIQUOR CONTROL CODE, MCL 436.1703 and 436.1915;
  - 8) GENERAL POWERS AND DUTIES, part 5 of the natural resources and environmental protection act, MCL 324.501 to 324.511;
  - 9) LITTERING, part 89 of the natural resources and environmental protection act, MCL 324.8901 to 324.8907;
  - 10) HUNTING AND FISHING LICENSES, part 435 of the natural resources and environmental protection act, MCL 324.43501 to 324.43561;
  - 11) RECREATIONAL TRESPASS, part 731 of the natural resources and environmental protection act, MCL 324.73101 to 324.73111; and
  - 12) TRESPASS, MCL 750.546 to 750.552.
- b. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the Michigan vehicle code, MCL 257.1 to 257.923, or local ordinances substantially corresponding to provisions of the Michigan vehicle code, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both, except for violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these provisions. However, the magistrate is authorized to arraign defendants and set bond with regard to violations of MCL 257.625 and 257.625m or local ordinances substantially corresponding to these provisions. [MCL 600.8511(b)]
- c. Arraign and sentence upon pleas of guilty or nolo contendere for violations of the following acts, if the maximum permissible punishment does not exceed 93 days in jail, a fine, or both: [MCL 600.8511(c)]
- 1) OFF-ROAD RECREATION VEHICLES, part 811 of the natural resources and environmental protection act, MCL 324.81101 to

- j. Hear and preside over civil infraction admissions and admissions with explanation, and conduct informal hearings in civil infraction actions, and impose all sanctions allowed by statute, under the authority of MCL 600.8512a(a), MCL 600.8512 (traffic and parking civil infractions), 600.8719 (municipal civil infractions), MCL 600.8819 (state civil infractions), and other applicable sections of these acts. Informal hearings involving traffic or parking violations shall not be conducted until the magistrate has successfully completed the SCAO training course in traffic law adjudication and sanctions.
- k. Approve and grant petitions for the appointment of attorneys to represent indigent defendants accused of misdemeanor offenses punishable by imprisonment for not more than one year or ordinance violations punishable by imprisonment. [MCL 600.8513(2)(a)]
- l. Suspend payment of court fees by indigent parties in civil, small claims, or summary proceedings actions, until after judgment has been entered. [MCL 600.8513(2)(b)]
- m. Upon written authorization of the prosecuting or city attorney, sign nolle prosequis, dismissing any criminal or ordinance violation cases over which the district court has jurisdiction and release any bail bonds or bail bond deposits to the persons entitled to them, unless the preliminary examination or trial has commenced or a plea of guilty or nolo contendere has been accepted by a district court judge. [MCL 600.8513(2)(c)]
- n. Execute and issue process to carry into effect authority expressly granted by law to district court magistrates. [MCL 600.8513(2)(d)]
- o. Administer oaths and affirmations and take acknowledgments in writing. [MCL 600.8317]
- p. Perform marriages and charge a fee of \$10 which shall be deposited with the court for transmission to the funding unit at the end of each month. [MCL 600.8316]
- q. Issue summonses to appear and show cause why the animal should not be destroyed, issue other preliminary orders, conduct hearings, and make necessary dispositive orders, regarding animals alleged to be dangerous and to have caused serious injury or death to a person or a dog. [MCL 287.322]

Effective Date: January 1, 2009

Date: 12-30-09

  
Stacey A. Rentfrow, Chief Judge  
4<sup>th</sup> District Court