

STATE OF MICHIGAN
IN THE 43RD JUDICIAL CIRCUIT COURT

ADMINISTRATIVE ORDER

43rd Circuit Court, 2018-03 J
Cass County Probate Court, 2018-01 J
4th District Court, 2018-01 J

COURT HOURS

This Administrative Order is issued in accordance with MCR 8.110(D)(1) [The Chief Judge Rule] on the date signed. The purpose of this Administrative Order is to establish the operating hours of the Cass County Courts. This Administrative Order rescinds Administrative Orders 2016-5-J, 43rd Circuit Court; 2016-5-J Probate Court; and 2016-5-J 4th District Court.

IT IS ORDERED:

The Cass County Courts' hours of operation shall be from 8:00 am to 5:00 pm, Monday through Friday, excepting Court holidays, unless otherwise specified below:

The hours of operation for the public service windows in each Court as follows:

- District: 8:00 am to 4:45 pm
- Probate: 8:00 am to 4:45 pm
- Circuit: 8:00 am to 4:45 pm

No division of the Court, unless specifically authorized, will close during any part of the business day (i.e. lunch hour).

The Courts will accept payments for cases, civil and criminal, from 8:00 am to 5:00 pm at the public access window located by the entrance to the building next to Security.

Effective Date: June 1, 2018

Dated: _____

5-1-18



Honorable Susan L. Dobrich, P32783
Chief Judge